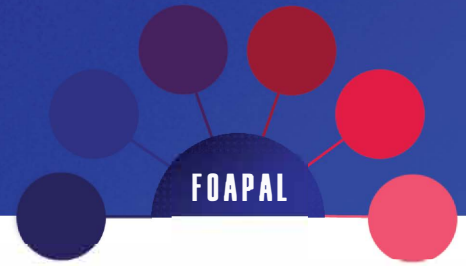


# Personnel Action Form (PAF)



FOAPAL job aids assume familiarity with current software and processes used on campus. They are designed to highlight changes brought about by the introduction of FOAPAL strings.

## USE

Personnel actions to include hiring, separation, promotions, changes in pay rate, etc.

## FOAPAL RELATED CHANGES

PAF Functions	FOAPAL Change
1. Providing funding information	FOAPAL string input
2. Position No. Input	Position No. Formatting

## PROVIDING FUNDING INFORMATION

The previous PAF contained fields for users to enter Index(es) - Account(s) information (see Figure 1).

The image shows two versions of the Personnel Action Form (PAF) side-by-side. The top version is labeled 'FROM' and the bottom version is labeled 'TO'. Both forms have a section for 'INDEXES) - ACCOUNT(S)' which is circled in red. The 'FROM' form also has a 'BANNER TIMESHEET APPROVAL QUEUE' field. The 'TO' form has a 'Contract Dates - Full-Time Faculty Only' field. The forms are otherwise identical in structure, including fields for Job Title, Rank/Grade, Position Number, Supervisor, Frequency and Rate of Pay, Pay Period, and various benefit eligibility checkboxes.

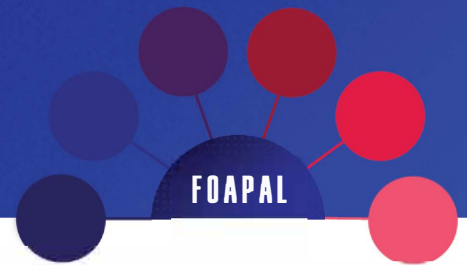
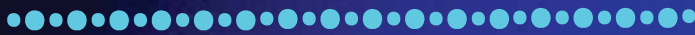
Figure 1: Personnel Action Form (PAF) (old), index and account information input fields

The updated PAF instead contains fields for FOAPAL input.

The image shows two versions of the updated Personnel Action Form (PAF) side-by-side. The top version is labeled 'FROM' and the bottom version is labeled 'TO'. Both forms have a section for 'FOAPAL String\*' which is circled in red. The 'FROM' form also has a 'BANNER TIMESHEET APPROVAL QUEUE' field. The 'TO' form has a 'Contract Dates - Full-Time Faculty Only' field. The forms are otherwise identical in structure, including fields for Job Title, Rank/Grade, Position Number, Supervisor, Frequency and Rate of Pay, Pay Period, and various benefit eligibility checkboxes. A note at the bottom of the 'TO' form reads: '\*If labor is split among multiple FOAPALs, please provide the additional FOAPAL information and associated percentages in the Explanation section below.'

Figure 2: Personnel Action Form (PAF) (new), FOAPAL string input fields

# Personnel Action Form (PAF)



## MULTIPLE FOAPAL STRINGS

Given the limited space on the form, there is no built-in input for multiple FOAPAL strings. If the user requires input for multiple FOAPAL strings, it is recommended that a table (similar in form to Table 1 below) be inserted into section 4 of the PAF, labelled EXPLANATION (see Figure 3).

FOAPAL STRING	\$ AMOUNT	% OF TOTAL

Table 1: Sample FOAPAL input table

\*If labor is split among multiple FOAPALs, please provide the additional FOAPAL information and associated percentages in the Explanation section below.

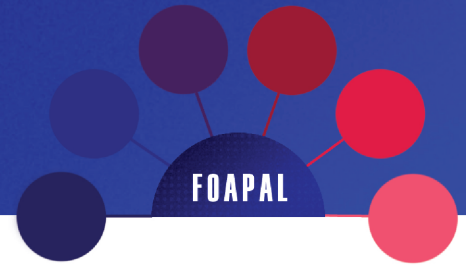
**Funding requires multiple FOAPAL strings. Please see table for details**

FOAPAL STRING	\$ AMOUNT	% OF TOTAL

4
REASON
LAST DAY WORKED
UNUSED VACATION HOURS
CHECK IF LEAVE APPROVER

Figure 3: Personnel Action Form (new), "Explanation" section w/sample explanation and table for multiple FOAPAL input

# Personnel Action Form (PAF)



## POSITION NUMBER INPUT

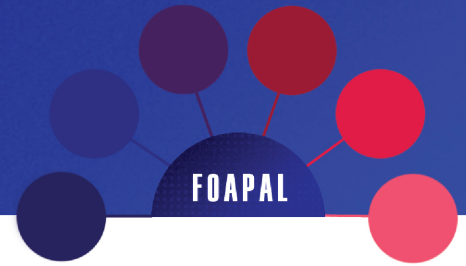
All hard-copy PAFs have two fields for a user to input Position Numbers. See Figure 4 (below). Both the “FROM” and “TO” sections of a PAF have a spot for the subject employee’s Position Number. If a user is having difficulty locating an employee’s Position Number, he/she can discover it in a couple of ways.

- 1) Look up the employee’s position in PageUp. See the PageUp job aid for more information.
- 2) Contact the Office of Human Resources to obtain an employee’s position number.

FROM	JOB TITLE				RANK/GRADE		POSITION NUMBER
	FREQUENCY AND RATE OF PAY				FOAPAL String*		
	HOURLY	BI-WEEKLY	SEMI-MONTHLY	ANNUAL			
	HR USE ONLY			PAY PERIOD		F	P
	START		END		O	A	
				A	L		
3 FULL-TIME BENEFIT ELIGIBLE <input type="checkbox"/>		PART-TIME BENEFIT ELIGIBLE <input type="checkbox"/>		PART-TIME/CASUAL/ON CALL/TEMP NO BENEFITS <input type="checkbox"/>			
+4 ZIP	EMPLOYEE WORK LOCATION (BUILDING)			ROOM		PHONE-OFFICE	
JOB TITLE				RANK/GRADE		POSITION NUMBER	
TO	FREQUENCY AND RATE OF PAY				FOAPAL String*		
	HOURLY	BI-WEEKLY	SEMI-MONTHLY	ANNUAL			
	Contract Dates - Full-Time Faculty Only			PAY PERIOD EFFECTIVE DATES		F	P
	START		END		START		END
					START		END
				A	L		

Figure 4: Personnel Action Form (new), Position Number input fields

# Personnel Action Form (PAF)



## For Full-time, Benefits-Eligible Staff:

Chart D Position Numbers used the following format: 00xxxx and was strictly numeric.

Chart F Position Numbers now use the following format: 10xxxx and is still strictly numeric.

## For Part-time Staff and Faculty:

Chart D Position Numbers were assigned an alphanumeric string according to Appendix B of the ePAF guide.

Chart F Position Numbers are now assigned a different alphanumeric string. See Appendix B for details.

## For Full-time, Benefits-Eligible Faculty:

Chart D Position Numbers used one of the following formats: 00xxxx, X0xxxx, P0xxxx, T0xxxx, or Z0xxxx. Chart F Position Numbers now use one of the following formats: 10xxxx, X1xxxx, P1xxxx, T1xxxx, or Z1xxxx. The chart below highlights the changes for full-time Faculty position number prefixes.

Chart D Char 1-2	Chart F Char 1-2
00	10
X0	X1
P0	P1
T0	T1
Z0	Z1

# **Appendix B**

## PT Faculty

Chart D Position	Chart F Position	Title	Budget Orgn	Budget Orgn Description
FP1040	F2PRV0	Part Time Faculty Engrg	200000	Office of the Provost
FP2700	F2CIPO	Part Time Instructional Staff	201000	Cntr for Int'l Progs
FP2862	FABST0	Part Time Instructional Staff	202500	New Markets
FP2850	F2CHIO	Part Time Instructional Staff	202700	China Institute
FP2711	F2AALO	Part Time Instructional Staff	204500	Acad Affairs & Learning Init
FP2705	F2AST0	Part Time Instructional Staff	204590	IACT
FP2680	F2UHPO	Part Time Faculty Humanities	204600	Honors Prog
FP1391	F2OLR0	Part Time Instructional Staff	204620	Office of Learning Resources
FP2728	F2AAL1	Part Time Faculty Education	204800	Common Academic Prog
FP1050	F2GAA0	Part Time Faculty Education	205500	Graduate Academic Affairs
FP2010	F2CAS0	Part Time Instructional staff	208000	CoAS Dean's Office
FP2220	FSBIO0	Part Time Faculty Biology	208100	Biology
FP2230	FSCHM0	Part Time Faculty Chemistry	208110	Chemistry
FP2290	FSCPS0	Part Time Faculty Comp Sci	208120	Computer Science
FP2240	FSGEO0	Part Time Faculty Geology	208130	Geology
FP2280	FSPHY0	Part Time Faculty Physics	208140	Physics
FP2260	FSMTH0	Part Time Faculty Mathematics	208150	Mathematics
FP2140	FCCMM0	Part Time Faculty Communicatn	208200	Communication
FP2100	FCPOLO	Part Time Faculty Poli Sci	208210	Political Science
FP2110	FCPSY0	Part Time Faculty Psychology	208220	Psychology
FP2130	FCSAS0	Part Time Faculty Soc Ant Swrk	208230	Sociology, Anthro, & Social Work
FP2150	FCCJS0	Part Time Faculty Social Scien	208320	Criminal Justice Studies
FP2222	FSPMD0	Part Time Faculty Sciences	208370	Pre-Medical Programs
FP2040	FHENGO	Part Time Faculty English	208450	English
FP2070	FHLANO	Part Time Faculty Languages	208460	Global Languages & Cultures
FP2050	FHHIS0	Part Time Faculty History	208470	History
FP2090	FHPHLO	Part Time Faculty Philosophy	208480	Philosophy
FP2120	FHRELO	Part Time Faculty Reli Studies	208490	Religious Studies
FP2163	FRVAR0	Part Time Faculty Visual Arts	208560	Art & Design
FP2164	FRMUS0	Part Time Faculty Music	208570	Music
FP2142	FRTHR1	Part Time Faculty Comm/Theater	208570	Music
FP2141	FRTHRO	Part Time Faculty Humanities	208571	Theatre, Dance, & Perf Tech
FP2023	FCHRC0	Part Time Faculty Humanities	208710	Human Rights Center
FP2133	FCFLO	Part Time Faculty Social Scien	208720	Fitz Cntr for Ldrship in Community
FP2024	FSHSA0	Part Time Faculty Scien	208730	Hanley Sustainability Institute
FP2310	FBSBA0	Part Time Faculty Business	209001	SBA Dean's Office
FP2380	FBMBA0	Part Time Faculty Business	209210	MBA
FP2382	FBMBA1	Part Time Faculty Business	209211	MBA@Dayton
FP2320	FBACCO	Part Time Faculty Accounting	209300	Department of Accounting
FP2340	FBECO0	Part Time Faculty Econ & Fin	209310	Department of Economics & Finance
FP2350	FBSBA1	Part Time Faculty Business	209311	Davis Cntr for Portfolio Mgmt
FP2330	FBMGTO	Part Time Faculty Mgt & Mktg	209320	Department of Mgmt & Marketing
FP2331	FBMOD0	Part Time Faculty MIS,OM,Dsc	209330	Dept of MIS, OM & Decision Sciences
FP2410	FESEH0	Part Time Faculty SOEAP Dean	210000	SEHS Dean's Office
FP2498	FESEH2	Part Time Faculty Education	210000	SEHS Dean's Office

## PT Faculty

Chart D Position	Chart F Position	Title	Budget Orgn	Budget Orgn Description
FP2470	FECED0	Part Time Faculty Cns Edu & HS	210400	Counselor Education
FP2450	FEEDL0	Part Time Faculty Edu Ldrshp	210410	Educational Ldrship
FP2490	FESEH1	Part Time Faculty Education	210411	Educational Ldrship 2U
FP2420	FEEDT0	Part Time Faculty Teacher Edu	210420	Teacher Education
FP2460	FEHSS0	Part Time Faculty Hlth Sprt Sc	210500	Health & Sport Science
FP2465	FEDPT0	Part Time Faculty PT Doctoral	210510	Physical Therapy
FP2467	FEPAS0	Part Time Faculty Education	210520	Physician Assistant Education
FP2510	FGSOE0	Part Time Faculty Engrg	220000	SoE Dean's Office
FP2625	FGSOE1	Part Time Faculty Engrg	220140	Innovation Cntr
FP2530	FGCEE0	Part Time Faculty Civil,Eng Mch	220400	Civil & Environ Engineering
FP2573	FGEOPO	Part Time Faculty Engrg	220410	Electro-Optics & Photonics
FP2520	FGCME0	Part Time Faculty Chem & Mat	220420	Chemical & Materials Engineering
FP2550	FGMAE0	Part Time Faculty Mech & Aero	220430	Mechanical & Aerospace Engineering
FP2610	FGECT0	Part Time Faculty Engrg Tech	220440	Engineering Mgmt, Systems, & Tech
FP2540	FGECE0	Part Time Faculty Elec & Comp	220450	Electrical & Computer Engineering
FP2750	FLLAW0	Part Time Faculty Law Dean Ofc	230000	SoL Dean's Office
FP2762	FLLAW1	Part Time Faculty Law Acad Sup	230000	SoL Dean's Office
FP2756	FLLAW2	Part Time Faculty Law Ext Rel	230000	SoL Dean's Office
FP2753	FLLSCO	Part Time Faculty Law Clinic	230000	SoL Dean's Office
FP2910	FYLIB0	Part Time Faculty Library	240000	University Library Dean's Office
FP2920	FYLIB1	Part Time Faculty Marian Lib	240040	Marian Library
FP1485	F7CRO0	Part Time Instructional Staff	700800	Campus Rec Admin
FP1591	FDEBW0	Part Time Instructional Staff	802150	Wellness

Chart D Position	Chart F Position	Title	Budget Orgn	Budget Orgn Description
CL1020	C1PRE0	Part-Time Clerical SM	100000	President
PR1020	P1PRE0	Part-Time Professional SM	100000	President
PR1025	P2PRE0	Part-Time Professional SM	200000	Office of the Provost
PR1040	P2PRV0	Part-Time Professional SM	200000	Office of the Provost
CL2700	C2CIP0	Part-Time Clerical SM	201000	Cntr for Int'l Progs
CL4810	C2CIP1	Part-Time Clerical SM	201000	Cntr for Int'l Progs
PR2700	P2CIP0	Part-Time Professional SM	201000	Cntr for Int'l Progs
CL1550	CAREG0	P-T Processing Specialist I	202100	Admission & Financial Aid
CL8050	CAFA0	Customer Service Specialist	202200	Financial Aid
PR8050	PAFA0	Part-Time Professional SM	202200	Financial Aid
CL1555	CAREG1	Part-Time Clerical SM	202300	Registrar
CL1250	CAEMM0	Part-Time Clerical SM	202500	New Markets
PR1250	PAEMM0	Part-Time Professional SM	202500	New Markets
TC1250	TAEMM0	Part-Time Technical SM	202500	New Markets
CL2739	C2LTC0	Part-Time Clerical SM	204520	Learning Teaching Cntr
PR2739	P2LTC0	Part-Time Professional SM	204520	Learning Teaching Cntr
TC2739	T2LTC0	Technical Support Specialist	204520	Learning Teaching Cntr
PR1280	P2CSV0	Part-Time Professional SM	204570	Career Serv
CL1285	C2STE0	Part-Time Clerical SM	204571	Stdnt Employment
PR2705	P2AST0	Part-Time Professional SM	204590	IACT
CL1062	C2OLR0	Part-Time Clerical SM	204620	Office of Learning Resources
PR1062	P2OLR0	Part-Time Professional SM	204620	Office of Learning Resources
CL2830	C2SPC0	Part-Time Clerical SM	205510	Special Progs & Continuing Ed
CL2840	C2SPC1	Part-Time Clerical SM	205510	Special Progs & Continuing Ed
CL2319	C2CLD0	Part-Time Clerical SM	205520	Cntr for Ldrship
PR2319	P2CLD0	Part-Time Professional SM	205520	Cntr for Ldrship
TC1635	T2AVS0	Part-Time Technical SM	206510	Telecomm, Infrastruc & AV Sys Plan
PR2734	P2UIT1	Part-Time Professional SM	206720	Systems Integration
PR1920	P2UIT0	Part-Time Professional SM	206800	Customer Relations & Client Serv
TC1920	T2UIT0	Part-Time Technical SM	206800	Customer Relations & Client Serv
TC1925	T2UIT1	Part-Time Technical SM	206800	Customer Relations & Client Serv
CL2010	C2CAS0	Part-Time Clerical SM	208000	CoAS Dean's Office
CL2727	C2CAS2	Part-Time Clerical SM	208000	CoAS Dean's Office
CL2033	CCCAS0	Part-Time Clerical SM	208000	CoAS Dean's Office
CL2026	CHCAS1	Part-Time Clerical SM	208000	CoAS Dean's Office
CL2030	CHCAS2	Part-Time Clerical SM	208000	CoAS Dean's Office
PR2010	P2CAS0	Part-Time Professional SM	208000	CoAS Dean's Office
PR2727	P2CAS3	Administrative Assistant	208000	CoAS Dean's Office
PR2033	PCCAS0	Part-Time Professional SM	208000	CoAS Dean's Office
PR2026	PHCAS0	Part-Time Professional SM	208000	CoAS Dean's Office
PR2030	PHCAS1	Part-Time Professional SM	208000	CoAS Dean's Office
CL2220	CSBIO0	Part-Time Clerical SM	208100	Biology
PR2220	PSBIO0	Part-Time Professional SM	208100	Biology
TC2220	TSBIO0	Part-Time Technical SM	208100	Biology
PR2230	PSCHM0	Part-Time Professional SM	208110	Chemistry



## PT Casual

Chart D Position	Chart F Position	Title	Budget Orgn	Budget Orgn Description
TC2230	TSCHM0	Part-Time Technical SM	208110	Chemistry
CL2290	CSCPS0	Part-Time Clerical SM	208120	Computer Science
PR2240	PSGEO0	Part-Time Professional SM	208130	Geology
TC2240	TSGEO0	Part-Time Technical SM	208130	Geology
CL2280	CSPHY0	Part-Time Clerical SM	208140	Physics
PR2280	PSPHY0	Part-Time Professional SM	208140	Physics
TC2280	TSPHY0	Part-Time Technical SM	208140	Physics
PR2260	PSMTH0	Part-Time RI Professional SM	208150	Mathematics
CL2140	CCCMM0	Part-Time Clerical SM	208200	Communication
CL2100	CCPOLO	Part-Time Clerical SM	208210	Political Science
CL2110	CCPSY0	Part-Time Clerical SM	208220	Psychology
CL2130	CCSAS0	Part-Time Clerical SM	208230	Sociology, Anthro, & Social Work
CL2020	CHCAS0	Part Time Clerical	208310	Core Program
CL2025	CCPLW0	Part-Time Clerical SM	208360	Pre-Law
CL2222	CSPMD0	Part-Time Clerical SM	208370	Pre-Medical Programs
CL2690	CHWGS0	Part-Time Clerical SM	208390	Women's & Gender Studies
CL2040	CHENG0	Part-Time Clerical SM	208450	English
PR2040	PHENG0	Part-Time Professional SM	208450	English
CL2050	CHHIS0	Part-Time Clerical SM	208470	History
CL2090	CHPHLO	Part-Time Clerical SM	208480	Philosophy
PR2090	PHPHLO	Manuscript Prep Assistant	208480	Philosophy
CL2120	CHRELO	Part-Time Clerical SM	208490	Religious Studies
CL2163	CRVAR0	Part-Time Clerical SM	208560	Art & Design
PR2163	PRVAR0	Part-Time Professional SM	208560	Art & Design
TC2163	TRVAR0	Part-Time Technical SM	208560	Art & Design
CL2164	CRMUS0	Part-Time Clerical SM	208570	Music
CL2160	CRTHRO	Sears Recital Hall Manager	208570	Music
PR2164	PRMUS0	Part-Time Professional SM	208570	Music
PR2142	PRTHRO	Part-Time Professional SM	208570	Music
PR2160	PRTHR1	Part-Time Professional SM	208570	Music
TC2164	TRMUS0	Part-Time Technical SM	208570	Music
CL2023	CCHRC0	Assistant for Special Projects	208710	Human Rights Center
PR2023	PCHRC0	Part-Time Professional SM	208710	Human Rights Center
CL2133	CCFCL0	Part-Time Clerical SM	208720	Fitz Cntr for Ldrship in Community
PR2133	PCFCL0	Part-Time Professional SM	208720	Fitz Cntr for Ldrship in Community
TC2133	TCFCL0	Part-Time Technical SM	208720	Fitz Cntr for Ldrship in Community
CL2135	CCFCL1	Part-Time Clerical SM	208724	Fitz Center Research
CL2024	CSHSA0	Part-Time Clerical SM	208730	Hanley Sustainability Institute
PR2024	PSHSA0	Part-Time Professional SM	208730	Hanley Sustainability Institute
CL2685	C2CAS1	Part-Time Clerical SM	208740	Institute for Pastoral Initiatives
PR2685	P2CAS1	Part-Time Professional SM	208740	Institute for Pastoral Initiatives
PR5096	P2CAS2	Part-Time Professional SM	208740	Institute for Pastoral Initiatives
TC2012	T2CAS0	Part-Time Technical SM	208810	CoAS - IT
CL2370	CBBRG0	Part-Time Technical SM	209001	SBA Dean's Office
PR2310	PBSBA0	Part-Time Professional SM	209001	SBA Dean's Office

Chart D Position	Chart F Position	Title	Budget Orgn	Budget Orgn Description
PR2312	PBACSO	Academic Advisor	209110	Academic Advising
CL2380	CBMBA0	Part-Time Clerical SM	209210	MBA
CL2320	CBACCO	Temporary Research Assistant	209300	Department of Accounting
PR2320	PBACCO	Part-Time Professional SM	209300	Department of Accounting
PR2330	PBMGT0	Part-Time Professional SM	209320	Department of Mgmt & Marketing
CL2360	CBCELO	Part-Time Clerical SM	209321	Crotty Cntr for Entrp Ldrship
PR2331	PBMODO	Part-Time Professional SM	209330	Dept of MIS, OM & Decision Sciences
CL2410	CESEHO	Part-Time Clerical SM	210000	SEHS Dean's Office
CL2940	CYLIB2	Part-Time Clerical SM	210000	SEHS Dean's Office
PR2410	PESEHO	Part-Time Professional SM	210000	SEHS Dean's Office
TC2410	TESEHO	Part-Time Technical SM	210000	SEHS Dean's Office
CL7480	CEBLC0	Part-Time Clerical SM	210300	SEHS Bombeck Family Learning Cntr
PT7480	PTBLC0	Substitute Teacher	210300	SEHS Bombeck Family Learning Cntr
TC7480	TEBLC0	Substitute Teacher	210300	SEHS Bombeck Family Learning Cntr
CL2470	CECED0	Part-Time Clerical SM	210400	Counselor Education
PR2470	PECED0	Part-Time Professional SM	210400	Counselor Education
PR2490	PESEH1	Part-Time Professional SM	210411	Educational Ldrship 2U
CL2420	CEEDTO	Part-Time Clerical SM	210420	Teacher Education
PR2420	PEEDTO	Part-Time RI Professional SM	210420	Teacher Education
PR2460	PEHSS0	Part-Time Professional SM	210500	Health & Sport Science
CL2465	CEDPT0	Part-Time Clerical SM	210510	Physical Therapy
PR2465	PEDPT0	Part-Time Professional SM	210510	Physical Therapy
TC2465	TEDPT0	Part-Time Technical SM	210510	Physical Therapy
CL2467	CEPAS0	Part-Time Clerical SM	210520	Physician Assistant Education
CL2510	CGSOE0	Part-Time Clerical SM	220000	SoE Dean's Office
PR2510	PGSOE0	Part-Time Professional SM	220000	SoE Dean's Office
PR2512	PGSOE1	Part-Time Professional SM	220000	SoE Dean's Office
TC2510	TGSOE0	Part-Time Technical SM	220000	SoE Dean's Office
CL2560	CGDEC0	Part-Time Clerical SM	220010	Von O'Hain Chair-Aerothermo Dy
PR2560	PGDEC0	Minority Engineering Prog Asst	220010	Von O'Hain Chair-Aerothermo Dy
CL2516	CGSOE2	Part-Time Clerical SM	220014	Engineering Engagement
CL2511	CGSOE1	Part-Time Clerical SM	220120	Cooperative Education
PR2511	PGSOE2	Part-Time Professional SM	220120	Cooperative Education
PR2530	PGCEE0	Part-Time Professional SM	220400	Civil & Environ Engineering
CL2573	CGEOP0	Part-Time Clerical SM	220410	Electro-Optics & Photonics
PR2573	PGEOP0	Part-Time Professional SM	220410	Electro-Optics & Photonics
TC2573	TGEOP0	Part-Time Technical SM	220410	Electro-Optics & Photonics
CL2520	CGCME0	Part-Time Clerical SM	220420	Chemical & Materials Engineering
PR2520	PGCME0	Part-Time RI Professional SM	220420	Chemical & Materials Engineering
TC2520	TGCME0	Part-Time Technical SM	220420	Chemical & Materials Engineering
TC2571	TGMAT1	Part-Time Technical SM	220420	Chemical & Materials Engineering
CL2550	CGMAE0	Part-Time Clerical SM	220430	Mechanical & Aerospace Engineering
PR2550	PGMAE0	Part-Time Professional SM	220430	Mechanical & Aerospace Engineering
TC2550	TGMAE0	Part-Time Technical SM	220430	Mechanical & Aerospace Engineering
CL2590	CGENM0	Part-Time Clerical SM	220440	Engineering Mgmt, Systems, & Tech

Chart D Position	Chart F Position	Title	Budget Orgn	Budget Orgn Description
PR2610	PGECT0	Part-Time Clerical SM	220440	Engineering Mgmt, Systems, & Tech
CL2540	CGECE0	Part-Time Clerical SM	220450	Electrical & Computer Engineering
PR2540	PGECE0	Part-Time RI Professional	220450	Electrical & Computer Engineering
TC2540	TGECE0	Part-Time Technical SM	220450	Electrical & Computer Engineering
CL2744	CLFA0	Part-Time Clerical SM	230000	SoL Dean's Office
CL2755	CLFA1	Part-Time Clerical SM	230000	SoL Dean's Office
CL2750	CLLAW0	Part-Time Clerical SM	230000	SoL Dean's Office
CL2759	CLLAW1	Part-Time Clerical SM	230000	SoL Dean's Office
CL2762	CLLAW2	Part-Time Clerical SM	230000	SoL Dean's Office
CL2764	CLLAW3	Part-Time Clerical SM	230000	SoL Dean's Office
CL2760	CLLIB0	Part-Time Clerical SM	230000	SoL Dean's Office
PR2755	PLAFA0	Part-Time Professional SM	230000	SoL Dean's Office
PR2750	PLLAW0	Part-Time Professional SM	230000	SoL Dean's Office
PR5003	PLLAW1	Part-Time Professional SM	230000	SoL Dean's Office
PR2762	PLLAW3	Part-Time Professional SM	230000	SoL Dean's Office
PR2764	PLLAW4	Part-Time Professional SM	230000	SoL Dean's Office
CL2910	CYLIB0	Part-Time Clerical SM	240000	University Library Dean's Office
CL2920	CYLIB1	Part-Time Clerical SM	240000	University Library Dean's Office
PR2910	PYLIB0	Part-Time Professional SM	240000	University Library Dean's Office
TC2920	TYLIB0	Part-Time Technical SM	240000	University Library Dean's Office
CL1800	C3ADV0	Part-Time Clerical SM	300000	University Advancement
CL1813	C3AEV0	Part-Time Clerical SM	300410	Advancement Events
PR1813	P3AEV0	Part-Time Professional SM	300410	Advancement Events
CL1830	C3ASV0	Part-Time Clerical SM	300420	Alumni Relations & Engagement
CL1832	C3AEV1	Part-Time Clerical SM	300421	Reunion & Affinity Progs
TC1823	T3ADV0	Part-Time Technical SM	300500	Advancement Serv
CL1024	C4OMR0	Part-Time Clerical SM	400000	Mission & Rector
CL1028	C4OMR1	Part-Time Clerical SM	400000	Mission & Rector
PR1024	P4OMR0	Part-Time Professional SM	400000	Mission & Rector
CL1380	C4CMIO	Part-Time Clerical SM	400200	Campus Ministry
PR1380	P4CMIO	Wedding Coordinator	400200	Campus Ministry
PR1620	P5ATH0	Part-Time Professional SM	500000	Athletics
PR7635	P5ATH3	Part-Time Professional SM	500000	Athletics
TC1620	T5ATH0	Video Coordinator Intern	500000	Athletics
CL7637	C5ATM0	Part-Time Clerical SM	500100	Rev, Marketing & Event Pres Ldrship
PR7765	P5ATH6	Part-Time Professional SM	500100	Rev, Marketing & Event Pres Ldrship
PR7637	P5ATM0	Part-Time Professional SM	500100	Rev, Marketing & Event Pres Ldrship
PR7615	P5ATSO	Part-Time Professional SM	500100	Rev, Marketing & Event Pres Ldrship
TC7637	T5ATM0	Part-Time Technical SM	500100	Rev, Marketing & Event Pres Ldrship
CL7600	C5ADA0	Part-Time Clerical SM	500200	UD Arena
PT0002	PT0012	Arena Event Staff	500200	UD Arena
PT0003	PT0013	Arena Event Staff	500200	UD Arena
TC7600	T5ADA0	Part-Time Technical BW	500200	UD Arena
CL7785	C5ATH2	Part-Time Clerical SM	500220	Athletics / Ticketing / Sales
PR7785	P5ATH4	Ticket Office Assistant	500220	Athletics / Ticketing / Sales

Chart D Position	Chart F Position	Title	Budget Orgn	Budget Orgn Description
CL7620	C5ATH0	Part-Time Clerical SM	500300	Finance, Policy & Regul Aff Ldrship
CL7756	C5ATH1	Part-Time Clerical SM	500300	Finance, Policy & Regul Aff Ldrship
PR7620	P5ATH1	Athletics Academic Coordinator	500300	Finance, Policy & Regul Aff Ldrship
PR7756	P5ATH2	Part-Time Professional SM	500300	Finance, Policy & Regul Aff Ldrship
TC7620	T5ATH1	Part-Time Technical SM	500300	Finance, Policy & Regul Aff Ldrship
PR7605	P5AOP0	Part-Time Professional SM	500370	Athletics / Multimedia
PR7770	P5AMS0	Part Time Sports Information	500380	Athletics / Media & Sports Info
TC7770	T5AMS0	Part-Time Technical SM	500380	Athletics / Media & Sports Info
CL7650	C5MBB0	Part-Time Clerical SM	500391	Men's Basketball
PR7650	P5MBB0	Part-Time Professional SM	500391	Men's Basketball
CL7640	C5MFB0	Football Travel Coordinator	500393	Men's Football
PR7640	P5MFB0	Asst Football Coach	500393	Men's Football
TC7621	T5WBB0	Part-Time Technical SM	500400	Women's Basketball
CL7622	C5CTF0	Part-Time Clerical SM	500401	Women's X Country / Track & Field
PR7622	P5CTS0	Part-Time Professional SM	500401	Women's X Country / Track & Field
PR7624	P5WSC0	Part-Time Professional SM	500404	Women's Soccer
PR7626	P5WTN0	Part-Time Professional SM	500406	Women's Tennis
PR7755	P5STC0	Part-Time Professional SM	500420	Strength & Conditioning
PR7760	P5ATH5	Part-Time Professional SM	500430	Sports Medicine
CL7619	C5ACSO	Part-Time Clerical SM	500440	Academic Support
PR7619	P5ACSO	Athletics Academic Coordinator	500440	Academic Support
PR7758	P5FDF0	Part-Time Professional SM	500510	Fields & Facilities
PR7780	P5FDF1	Part-Time Professional SM	500510	Fields & Facilities
TC7758	T5FDF0	Part-Time Technical SM	500510	Fields & Facilities
CL1029	C6GEC0	Legal Intern	600000	General Counsel
PR1029	P6GEC0	Part-Time Professional SM	600000	General Counsel
PR1750	P9MKC0	Part-Time Professional SM	650000	University Marketing & Comm
TC1750	T9MKC0	Part-Time Technical SM	650000	University Marketing & Comm
CL1292	CASEM0	Part-Time Clerical SM	650400	Enrollment Mgmt & Marketing Comm
PR1292	PASEM0	Part-Time Professional SM	650400	Enrollment Mgmt & Marketing Comm
CL1210	C7SDA0	Part-Time Clerical SM	700000	Stdnt Devel - Admin
PR1210	P7SDA0	Part-Time Professional SM	700000	Stdnt Devel - Admin
TC1210	T7SDA0	Part-Time Technical SM	700000	Stdnt Devel - Admin
PR1530	P7FSL0	Part-Time Professional SM	700210	Fraternity & Sorority Life
CL1540	C7STL0	Part-Time Clerical SM	700223	Stdnt Organizations
PR1540	P7STL0	Part-Time Professional SM	700223	Stdnt Organizations
CL1522	C7FWP0	Part-Time Clerical SM	700300	Stdnt Trans & Family Progs
CL1521	C7NSP0	Part-Time Clerical SM	700300	Stdnt Trans & Family Progs
CL1230	C7CST0	Part-Time Clerical SM	700500	Community Standards & Civility
CL7050	C7HRL0	Part-Time Clerical SM	700550	Housing & Residence Life
CL7172	C7HRL4	Part-Time Clerical SM	700550	Housing & Residence Life
CL7150	C7HRL1	Part-Time Clerical SM	700551	Conference Serv
CL1331	C7OMA0	Part-Time Clerical SM	700600	Multi-Ethnic Ed & Engagement Cntr
CL1480	C7CRO0	Part-Time Clerical SM	700800	Campus Rec Admin
CL1490	C7CRO1	Part-Time Clerical SM	700800	Campus Rec Admin

Chart D Position	Chart F Position	Title	Budget Orgn	Budget Orgn Description
PR1480	P7CRO0	Part-Time Professional SM	700800	Campus Rec Admin
PR1490	P7CRO1	Part-Time Professional SM	700800	Campus Rec Admin
TC1480	T7CRO0	Part-Time Technical SM	700800	Campus Rec Admin
CL6120	C7CRO2	Part-Time Clerical SM	700814	Campus Rec Facilities
PR6120	P7CRO2	Part-Time Professional SM	700814	Campus Rec Facilities
CL6122	C7AQU0	Part-Time Clerical SM	700832	Aquatics
PR6122	P7AQU0	Part-Time Professional SM	700832	Aquatics
PR1320	P7HLC0	Part-Time Professional SM	700900	Health Cntr
TC1320	T7HLC0	Part-Time Technical SM	700900	Health Cntr
CL1390	C7CNC0	Part-Time Clerical SM	700950	Counseling Cntr
PR1390	P7CNC0	Part-Time Professional SM	700950	Counseling Cntr
PR1360	P7CAD0	Part-Time Professional SM	701000	CADRE
HR6070	C7PBS0	Part-Time Hourly BW	701100	Public Safety
CL6075	C7PBS1	Part-Time Clerical SM	701100	Public Safety
PR6070	P7PBS0	Part-Time Professional SM	701100	Public Safety
TC6075	T7PBS0	Part Time Police Officer 1	701100	Public Safety
TD6075	T7PBS1	Part Time Police Officer 2	701100	Public Safety
CL7550	C7PAR0	Part-Time Clerical SM	701150	Parking Serv
HR7550	C7PAR1	Part-Time Hourly BW	701150	Parking Serv
CL1070	C8FAD0	Part-Time Clerical SM	800000	Finance & Admin Serv
PR1070	P8FAD0	Part-Time Professional SM	800000	Finance & Admin Serv
PR0207	P8ARCO	Part-Time Professional SM	800151	Environmental Health & Safety
TC6110	T8ARCO	Part-Time Technical SM	800151	Environmental Health & Safety
CL1080	C8FAD1	Part-Time Clerical SM	800500	Controller
PR1080	P8FAD1	Part-Time Professional SM	800500	Controller
TC1080	T8FAD0	Part-Time Technical SM	800500	Controller
CL1090	C8FAD2	Part-Time Clerical SM	800510	Stdnt Accounts
CL7410	C8RSA0	Part-Time Clerical SM	800551	Retail Serv Ops
CL7430	C8RSA1	Part-Time Clerical SM	800551	Retail Serv Ops
TC7410	T8RSA0	Part-Time Tech SM Website Clrk	800551	Retail Serv Ops
CL7220	C8DSA0	Part-Time Clerical SM	800600	Dining Serv Admin
PR7220	P8DSA0	Part-Time Professional SM	800600	Dining Serv Admin
PT0001	PT0011	Part-Time Bi-Weekly Dining Ser	800600	Dining Serv Admin
PR7680	P8MYC0	Part-Time Professional SM	800604	Dining Serv - Marycrest
CL7280	C8KUD0	Part-Time Clerical SM	800605	Dining Serv - Kennedy Union
CL7283	C8CAT0	Part-Time Clerical SM	800610	Dining Serv Ops
PT0004	PT0014	Part-Time Bi-Weekly Catering	800610	Dining Serv Ops
TC7283	T8CAT0	Part-Time Technical SM	800610	Dining Serv Ops
CL1100	C8PUR0	Part-Time Clerical SM	800650	Purchasing
PR1100	P8PUR0	Part-Time Professional SM	800650	Purchasing
CL1640	C8CCT0	Part-Time Clerical SM	800660	Copy Cntr
CL1740	C8CCT1	Part-Time Clerical SM	800660	Copy Cntr
CL6010	CFFMP0	Part-Time Clerical SM	801000	FM&P
PR6010	PFFMP0	Part-Time Professional SM	801000	FM&P
CL7160	C7HRL2	Part-Time Clerical SM	801150	Residential Prop Ops / Maint

## PT Casual

Chart D Position	Chart F Position	Title	Budget Orgn	Budget Orgn Description
CL7170	C7HRL3	Part-Time Clerical SM	801150	Residential Prop Ops / Maint
TC7170	T7HRL0	Part-Time Technical SM	801150	Residential Prop Ops / Maint
CL6100	CFFMO1	PT Info and Cust Service Rep	801350	FM&P Ops
CL6170	CFFMP2	PT Info & Cust Serv Rep Wknds	801350	FM&P Ops
PR6100	PFFMO1	Part-Time Professional SM	801350	FM&P Ops
CL1743	C8CCT2	Part-Time Clerical SM	801551	Mailing Services
TC1743	T8CCT2	Part-Time Technical SM	801551	Mailing Services
HR6030	CFFMP1	Part-Time Hourly BW	801553	Grounds Maint Ops
PR6030	PFFMP1	Part-Time Professional SM	801553	Grounds Maint Ops
TC6030	TFFMP0	Part-Time Technical SM	801553	Grounds Maint Ops
CL1120	CDHRA0	Part-Time Clerical SM	802000	HR
PR1120	PDHRA0	Part-Time Professional SM	802000	HR
CL1591	CDEBW0	Part-Time Clerical SM	802150	Wellness
PR1591	PDEBW0	Part-Time Professional SM	802150	Wellness